

COMMERCIAL RENTAL APPLICATION

(All commercial applicants must provide a copy of the front page of the most recent income tax filing. Failure to provide this information will result in the application not being processed.)

Professional History

Company Name: _____
Tax Id #: _____ Date Started: _____
Phone: _____ Fax: _____ E-Mail: _____
Type of Business: _____
Present Address: _____
Present Landlord: _____ Phone: _____
Monthly Rent: _____ Lease Term: _____

Personal History

Name: _____
Address: _____
S.S. #: _____ Date of Birth: _____

Credit References

Three Credit References are required.

1. Name of Creditor: _____
Address: _____
Phone: _____ Account #: _____
2. Name of Creditor: _____
Address: _____
Phone: _____ Account #: _____
3. Name of Creditor: _____
Address: _____
Phone: _____ Account #: _____

Professional References

Two Professional References are required.

1. Name: _____
Address: _____
Phone: _____ Relationship: _____
2. Name: _____
Address: _____
Phone: _____ Relationship: _____

Bank References

Bank: _____ Location/Branch: _____
Type of Account: (Circle One) Savings Checking Loan
Account #: _____

PLEASE READ CAREFULLY BEFORE SIGNING

1. *The Landlord will either accept or deny this application. There is a \$40.00 handling fee per application. This fee is Non-Refundable. Applicant hereby waives any claim for damages by reason of non-acceptance of this application, which the Landlord may deny without stating any reason whatsoever for doing so.*
2. *I authorize R&S East Hampton Village LLC or its managers to perform a credit and background check on both the Company and Person listed in this application. All information contained in this application will be verified to be true and correct.*
3. *Agent and Landlord or its representatives cannot be held responsible or liable for the occupancy date written above. Possessions to the premises are not guaranteed until Landlord or Agent deems space ready for occupancy. Any delay, inconvenience, construction promises, or guarantees made to tenant by employees of agency is not responsibility if the Landlord.*
4. *Application takes a minimum of three (3) to seven (7) working days to process.*
5. *Upon notification of Landlord of applicant's acceptance, applicant agrees to provide security deposit within 48 hours in order to hold the space mentioned above for a period no longer than 30 days. Failure to execute and deliver a lease by applicant shall entitle the Landlord to retain the deposit as liquidated damage.*
6. *Please verify there are no errors or omissions on your application. Falsification of information may be grounds for rejection.*

Rental Representative Date

Applicant's Signature Date

ALL APPLICATIONS SUBJECT TO OWNER'S APPROVAL